



Epping Forest District Council

PARISH REMUNERATION PANEL ***Thursday, 31st January, 2013***

You are invited to attend the next meeting of **Parish Remuneration Panel**, which will be held at:

on **Thursday, 31st January, 2013**
at **6.30 pm** or at the rising of the Member Remuneration Panel.

Glen Chipp
Chief Executive

**Democratic Services
Officer**

Graham Lunnun, The Office of the Chief Executive
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Members:

D Jackman, Ms R Kelly and S A Lye

1. CHAIRMAN

To elect a Chairman for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

4. NOTES OF LAST MEETING (Pages 3 - 4)

Attached.

5. REMUNERATION SCHEMES

To consider proposals, if any, from Parish & Town Councils regarding the payment of allowances and expenses to their members.

The Panel may recall the guideline adopted is the percentage of the District Council's budget allocated to Member Remuneration (excluding connectivity and travelling) should be applied as a maximum for spending on Town/Parish schemes and no individual payment should exceed the rate for a District Councillor.

The percentage figure for 2012/13 was 3.392% (excluding electronic services and travelling).

The Clerk of the Epping Upland Parish Council has drawn attention to the Parish Council's Financial Regulations which provide for members to be reimbursed for any travel made outside of the parish when performing approved duties. The rates paid are the same as those paid in accordance with the National Association of Local Councils Car Allowance for Local Council Clerks casual users scale. This scale is the same as the rates paid under the District Council's approved scheme. The Clerk has advised that a sum of £100 is included in the Parish Council's budget and that no payments have been made in recent years.

Officers will report orally at the meeting on any approaches received after the preparation of the agenda.

6. DATE OF NEXT MEETING

To agree a date for another meeting, if required.